



MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS

Via ZOOM

Thursday, October 29, 2020

11:30am – 1:00pm

Members Present: Scot Quintel (Chair), Cheryl Martin (Vice Chair), Marlon Gayle (Treasurer), Eddie Jean Williams (Secretary), Rev. Earnestine Butler, Kelly Scott, Marihelen Wheeler.

Staff Present: Charles Harris (CEO), Stephanie Seawright (COO), Amy Dom (CFO), Tiffany Peterson (Director, HR), Tiffany McKenzie (Director, Community Development), Carressa Hutchinson (Director, Family Services), Sharon Lautkin (EA, Recorder).

Board Absent: Kim Baxley (Excused), Alishia McDonald (Absent)

1. **CALL TO ORDER:** Board Chair, Scot Quintel called the meeting to order at 11:35AM. Roll call was taken and a quorum was established.
2. **APPROVAL OF AGENDA:** Motion was made by Marihelen Wheeler to approve the agenda. Seconded by Marlon Gayle (Treasurer). Motion approved. Motion carried.
3. **WELCOME & INTRODUCTION OF DIGNATARIES:** Given by Board Chair Quintel.
4. **INVOCATION:** Given by Bishop Christopher Stokes.
5. **THE PLEDGE OF ALLEGIANCE:** ALL
6. **RECITATION OF "THE PROMISE OF COMMUNITY ACTION"** – Led by Charles Harris
 - A. *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and are dedicated to helping people help themselves and each other.*
 - B. Members of the Public shall be given an opportunity to speak for a maximum of three (3) minutes during the meeting on any agenda item.

The October 29, 2020 Annual Board meeting of the CFCAA Board of Directors conducted on this date has been properly noticed in accordance with Community Services Block Grant (CSBG) guidelines. **(Copies of public notice available upon request).**

7. DISCUSSION ITEMS:

- a. Sponsorship Spotlight – DUKE ENERGY (Platinum Sponsor).
- b. Self-Sufficiency Success Story – Carressa Hutchinson, Director of Family Services, introduced Candace Jones, via a pre-recorded video. Ms. Jones spoke on how the educational assistance provided from CFCAA helped pave her way towards a successful future.
- c. State of the Agency – Mr. Charles Harris, CEO, provided agency highlights and accomplishments for the 2019-20 fiscal year.
- d. Sponsorship Spotlight – RENASANT BANK, Larry Finkel (Gold Sponsor).
- e. Weatherization Success Story – Stephanie Seawright, COO, introduced via pre-recorded video, Katrina Brewer, a two-time weatherization client.
- f. Sponsorship Spotlight – EPISCOPAL CHILDREN'S SERVICES (Gold Sponsor).

- g. Self-Sufficiency Success Story – Carressa Hutchinson, Director of Family Services, introduced Janai Woodham from HUD/VASH–Ocala Housing Authority. Ms. Woodham spoke live via Zoom about how their partnership with CFCAA has helped the Marion County community.
- h. Freddie L. Warmack 2020 Partner of the Year Awards - Awards were presented to three recipients.
 - i. Bishop Christopher Stokes, Willie Mae Stokes Community Center (Alachua County)
 - ii. United Way of North Central Florida (Levy County)
 - iii. Mr. Bernie Munnerlyn, Ocala Housing Authority (Marion County)
- i. Recognition of Sponsors – Ms. Tiffany McKenzie, Director of Community Development, thanked and recognized all our sponsors:
 - i. Platinum – Duke Energy (\$1000); Renasant Bank (\$1000)
 - ii. Diamond – Charles & Dale Harris (\$750)
 - iii. Gold – Episcopal Children’s Services (\$500); Stan & Martha Hanson (\$500)
 - iv. Bronze – Amy Dorn (\$100); Tiffany McKenzie (\$100); Marihelen Wheeler (\$200)
 - v. Friends of CFCAA - Diane H. Johnson (\$25); Patricia Lee, MBA (\$20)

8. ADJOURNMENT

Board Chair, Scot Quintel, thanked all the award winners for their contributions to the community, as well as, all the attendees for participating. The meeting adjourned at 12:35pm.

NEXT BOARD MEETING:

November 5, 2020 (Strategic Planning Meeting)

January, 28, 2021 (Regular Board Meeting Via Zoom)

These minutes were approved at the January 28, 2021 Board Meeting.

Secretary Eddie Jean Williams Date: January 28, 2021